



Microsoft Word 2013 (Marquee Series)

Nita Rutkosky, Denise Seguin, Audrey Rutkosky Roggenkamp, Ian Rutkosky

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Marquee Series: Microsoft Word 2013 offers a highly visual, hands-on approach to learning Microsoft Word. Ideal for 1 or 2 credit courses, this text facilitates self-paced, accelerated, and traditional learning formats. Key Features* Step-by-step, project-based instruction in two- and four-page activities with screen visuals help students meet learning objectives quickly.* Four progressive levels of case-based assessment, including the popular Marquee Challenge, ensure software mastery at the introductory level.* Model answers of in-section projects are shown in text.* Includes activities on preparing MLA research papers.* Individual Challenge activity connects students' lives and interests to project goals.

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